

The Friends of Charleston Lake Park

2016 Annual General Meeting
Saturday, 13 May, 2017, 9:30 a.m.
Discovery Centre, Charleston Lake Park

Minutes

In Attendance: Mike Cappello, Andy Graham, Gerry Gustar, Bill Hallam, Janice Hallam, Rachel McGregor, Peter Murray, Peter O'Hare, Shirley O'Hare, Steve Page, Carol Pratt, Cliff Redman, Mary Jo Sibbald, Peter Sibbald, Jim Wallbridge, Claudette Weststrate, Joanne Wilde, Ken Wilde, Ray Wilson, Adam Worth.

1. **Adoption of Agenda:** Moved by Janice and seconded by Andy to adopt the agenda. Approved.
2. **Minutes of the 2015 AGM:** Moved by Peter and seconded by Jim to adopt the minutes as presented. Approved.
3. **Financial Report:** Andy presented the 2016 financial statements (copy attached). He highlighted the success of the canoe raffle. Moved by Andy and seconded by Jim to adopt the report. Approved.
4. **Park Report:** Park Superintendent Mike Cappello reported that the Park had an even more successful year than 2015. He thanked the Friends for their contributions.
5. **Chair's Report:** Where did we spend our money? [for economy in reporting -- most of these items were also mentioned in Andy's and Mike's reports]
 - 2 special events; Star Gaze with Terence Dickinson, and Birds of Prey;
 - contribution to the Ontario Parks student bursary program;
 - sponsorship of an area high school student (in 2016 Curtis Jackson from Gananoque High School) to Ontario Nature's annual Youth Summit for Biodiversity and Environmental Leadership;
 - Discovery Centre exhibits:
 - i. A modular display unit
 - ii. Taxidermy (Bass)
 - iii. Various books and equipment for use in Natural Heritage Education programs
 - Graphic design for a new map at the Tallow Rock Bay trailhead.
 - A new project, Seniors Day at the Park – where seniors from all parts of the Township were invited (by arranged bus pickup or private car) to go on a guided hike and have lunch. This was a collaboration between the Friends, the Township of Leeds and the 1000 Islands, and the Park, with funding from the Ontario Seniors Directorate. It was very well-received by the 50 or so participants, and we anticipate holding it again in 2017.

Steve ended by thanking:

Mary Jo, Kim Goodman (Township Recreation Director), several other Directors, and Park staff for their involvement in Seniors Day;

- Board members and the Park Gatehouse staff for their ticket-selling, with all raffle tickets being sold;
 - Frontenac Outfitters' Larry Showler for his assistance in our purchase of the canoe;
 - All our trail monitors, dedicated to ensuring that the Park's trails provide campers and hikers with a safe and enjoyable experience.
6. Election of 2017 Board of Directors: The following Directors agreed to let their names stand for election: Wayne Ashford, Doug Bickerton, Andy Graham, Gerry Gustar, Janice Hallam, Steve Page, Cliff Redman, Mary Jo Sibbald, Jim Wallbridge, and Claudette Weststrate. There were no nominations from the floor. All the nominees were approved by vote.
7. **New Business:**
- Peter Sibbald questioned OP practice of importing the Park's firewood from outside the immediate vicinity, as increasing the risk of importing emerald ash borers and other pests. As this is a centralized policy, it was decided that the Board would write to Ontario Park's Managing Director and Southeast Zone Manager expressing the Friends' concerns.
 - Mike informed the meeting that an OP engineer's report has forced the temporary closure of the boardwalks to the Quiddity and West Side Trails. Work will proceed as soon as possible to remedy the situation (separation of some sections of the deck from cribs).
8. The meeting was adjourned at 10:30.

	Seniors Transport		590.79	
S/Total			2332.42	
Student Bursary				500
Youth Summit			350.00	
Administrative	Insurance		1798.20	1,800
	Membership		40.00	40
	Office, Bank Charges		121.26	550
	Banner		219.57	100
	Framing		208.23	
S/Total			2387.26	
External Support	CLA Golf		50.00	
Total Expenditures			9438.76	8050

Margin: Revenues over Expenditures for 2016 **3554.47**



Financial Report

1 Nov 2015 -
31 Oct 2016

Current Position - 31 Oct 2016				
Funds in Bank: Unrestricted			13077.44	
Funds in Bank: Restricted: Donor Designation			3100.00	
Total Funds in Bank			16177.44	
Receivables: Sales Data from Ontario Parks: 1 April - 31 October 2016				
Raffle Ticket Sales			2251.70	
Other Receivables and Assets				
Grants Outstanding			220.00	
Petty Cash			100.00	
Total Assets			18749.14	
Liabilities: Payables				
	Terence Dickinson		350.00	Est.
Revenue				
				Budget
	Raffle		5083.00	4750
	Donations		3800.00	800
	Memberships		420.00	500
	Maps and guides		955.14	1000
	Store Items		500.00	50
	Miscellaneous: Metal Sale, Slim Bay Grant		768.09	200
	Grants: Slim Bay, Seniors		1467.00	
Total Revenue			12993.23	7300
Expenditures				
Canoe Raffle	Canoe, licence		2235.95	2,750
	Tickets		335.00	
	Paddle		25.98	
S/Total			2596.93	
Park Support	Tablet		317.52	300
	Taxidermy		339.00	250
	Discovery Centre	Banner	446.35	
	Friends, Algonquin	Supplies	394.28	
	Connelly - Graphics		225.00	
S/Total			1722.15	
Special Events	Wild Ontario		649.10	1,760
	Archibald		423.50	
	Seniors Day Incidental		69.03	
	Seniors Lunch		600.00	